

The California Law Enforcement Telecommunications System (CLETS) Policies, Practices & Procedures section 1.8.2, requires CLETS users to complete the following CLETS training requirements: 1. Initially (within six months of employment) your agency must train, functionally test, and affirm the proficiency of all terminal operators by having them complete the required training and the appropriate CLETS/National Crime Information Center (NCIC) Telecommunications Proficiency Examination published by the Department of Justice, or a facsimile thereof. 2. Biennially, provide functional retesting and reaffirm the proficiency of all terminal operators in order to ensure compliance with CLETS/NCIC policies and regulations. This is accomplished by the completion of the appropriate CLETS/NCIC Telecommunications Proficiency Examination published by the Department of Justice, or a facsimile thereof. Both Full Access and Less Than Full Access Proficiency Exams are available for on-line testing.